

**DRAFT (Attachment A)**  
**Minutes of the Population Technical Advisory Committee**  
**Friday January 11, 2008**

**MEMBERS PRESENT:**

Department of Commerce – Kent Ennis / Jessica Smothermon  
Department of Commerce – Dennis Doby / Peter Kozy  
Department of Education - Robert Franciosi  
Department of Environmental Quality – David Lillie <sup>1</sup>  
Department of Health Services – Richard Porter  
Department of Revenue – Rosemary Soto  
Department of Transportation – Jami Garrison  
Maricopa Association of Governments – Anubhav Bagley / Jeff Romine  
Pima Association of Governments – Sandra Holland  
Southeastern Arizona Governments Organization – Rich Gaar / Sharon Mitchell <sup>1</sup>  
Arizona State University – Tom Rex <sup>1</sup>  
Inter-Tribal Council of Arizona – Norm Petersen  
\* City of Phoenix – Tim Tilton

**MEMBERS ABSENT:**

University of Arizona  
Northern Arizona University  
Department of Water Resources  
Central Arizona Association of Governments  
Northern Arizona Council of Governments  
Western Arizona Council of Governments  
Yuma Metropolitan Planning Organization  
League of Arizona Cities & Towns  
County Supervisors Association of Arizona  
The Navajo Nation  
\* State Land Department  
\* Department of Insurance

**ALSO PRESENT:**

Samuel Colón, Department of Commerce  
John Fan – Department of Commerce  
Allen Barnes – Department of Commerce  
Warren Brown – Consultant <sup>1</sup>  
James Chang – State Facilities Board

<sup>1</sup> Participating by teleconference

\* Non-voting member

**1. Call to Order.**

Jessica Smothermon called the meeting to order at 10:00 am.

**2. Approval of Minutes of Prior POPTAC Meeting**

Jessica asked for comments or corrections of the minutes from the prior meeting. There were no corrections.

**A motion to approve the minutes as amended was made by ...WHO... and seconded by Kent Ennis. The motion carried by unanimous vote.**

**3. New business/Call to the Audience**

Kent made a statement about the movement of Research Administration from Department of Commerce to the Department of Commerce (DOC). The Population Statistics Unit has already made the move to the Executive Tower. DOC will continue to work with Warren Brown. The search to fill a permanent demographer position will begin soon. It was asked if we need a new representative for DES. The answer is yes. It was asked if we would preserve the population library. It was assured that would be the case. Jessica stated that we must be cognizant that any methodology that we address must be completed by June 30<sup>th</sup> if we are to use it in the 2008 estimates cycle.

**4. Warren Brown – 2008 Research Objectives.**

Warren Brown began his presentation stating that there are two objectives to the proposed research for 2008. One is to improve the estimates that the state itself produces and the second is to improve the estimates that the census bureau makes. Warren then discussed in detail the components which were contained in attachment B. He proposed five areas to improve the estimate done by the Population Statistics unit. 1) Strengthening the housing unit method. 2) Strengthening the composite method. 3) Investigate the incorporation of the ratio correlation method. 4) Investigate the use of the Census Bureau's administrative records component method. And... 5) Investigate the use of employment aged 18-64 for state and labor market areas. He then discussed improving the Census Bureau Estimates. The Census Bureau relies on the Housing Unit Method (HUM) for challenges to its estimates. Therefore, continuing to strengthen the HUM estimate will benefit both the estimates done by Arizona as well as those done by the Census Bureau.

**5. Workgroup(s) – Update Report**

Sandy Holland chair of the Employment / Seasonal Residency Workgroup reported the workgroup had decided on the wish list concept. Sandy will investigate what other states are doing in age, race, sex structure. She is asking for volunteers for topics from the list we made last month. No commitments were made that results will make the deadline of June 30<sup>th</sup> for this cycle. Kent commented on the importance these topics.

Jeff Romine then reported on the Population Interdynamics Workgroup. Half the tasks have been completed. The main focus is to investigate the methodology in combining some multiple counties or areas primarily for estimates but maybe in the future projections. Jeff hopes to have a recommendation for the group before June 30<sup>th</sup>. When asked Jeff stated that the recommendation would be whether to continue with the current method of combining counties as defined by Warren or to add some modifications for Maricopa – Pinal and other areas that

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would benefit in combination. Other combinations identified are Yuma – La Paz, Pima – Cochise, Mohave – Clark County Nevada.

**6. Adjournment**

The meeting was adjourned by Jessica Smothermon